

SchoolChoice Round 2: 2017-18

ECE: Mar. 20, 2017 to Apr. 13, 2018

Kinder-12th grade: Mar. 20, 2017 to Aug. 31, 2017

Kindergarten:
Must be 5yrs by
Oct. 1, 2017

TIPS FOR COMPLETING THE SCHOOLCHOICE PROCESS

- 1. Learn about DPS schools and programs.** It's important to research your options. Visit schoolchoice.dpsk12.org for resources to help you find schools that offer the best fit for your student. Your student will be expected to attend their assigned school through the entire school year.
- 2. Visit your preferred schools.** Contact the schools directly to find out about tours, open houses and other opportunities.
- 3. Complete the SchoolChoice form and gather all required documentation.** Use the checklist below as a reference. Supporting documents are required for ECE4; DPS reserves the right to relinquish your seat if documents are not provided.
- 4. Turn in your SchoolChoice form and required documents to one of the following:**
 - Your most preferred DPS school
 - Office of Choice and Enrollment, Central Office: 3131 Eliot St., Denver, 80211
 - Office of Choice and Enrollment, Northeast Office: Evie Dennis Campus, 4800 Telluride St., Building 5, Room 144, Denver, 80249
 - Please note: SchoolChoice forms cannot be submitted by mail, e-mail or fax.**
- 5. Round 2 SchoolChoice forms are processed on a first-come, first-served basis.** There is no lottery involved. If the school has available space for the 2017-18 school year at the time you submit your form, your student will be approved to enroll next year. If a waitlist exists, the student will be added to the end of the waitlist.

REQUIRED DOCUMENTATION CHECKLIST

Submit the documents indicated for your student's grade level to process your SchoolChoice form. Incomplete forms will not be processed.

Grade Level In 2017-18	REQUIRED DOCUMENTS			
	Proof of Age <i>Birth certificate; Baptismal record; Hospital record with official signature; Passport; or I-94</i>	Proof of Address <i>Current utility bill with service address; Valid rental/lease agreement; Warranty deed; Current mortgage statement; Property tax notice; or Signed contract stating your name, closing date and property address</i>	Proof of Income <i>30 consecutive days of paycheck stubs; 2016 W-2; or letter from employer on company letterhead that states hours worked and pay rate. If applicable, proof of non-work income (TANF, food stamps, child support, etc.)</i>	Home Language Questionnaire
ECE-3 must be 3 by Oct. 1, 2017	✓	✓	Household income and household size must be stated in SchoolChoice form.	✓
ECE-4 must be 4 by Oct. 1, 2017	✓	✓	✓	Required for new to DPS students only.
Kindergarten must be 5 by Oct. 1, 2017	Required for new to DPS students only.	Required for new to DPS students only.	Household income and household size must be stated in SchoolChoice form.	Required for new to DPS students only.
Grades 1st - 12th	Required for new to DPS students only.	Required for new to DPS students only.		Required for new to DPS students only.
NEW Students to Denver Public Schools	✓	✓	Proof required for ECE4 only. ECE3 and Kinder must complete the tuition information on the SchoolChoice form.	✓
All grades	Immunization records will be required for all grades at the time of registration.			

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DPS Student ID #:

1. STUDENT INFORMATION

Student's Name

Last _____ First _____ Middle Name _____ No Middle Name Male Female

Student's Primary Home Address (this address impacts student placement):

Street _____ Apt # _____ City _____ State _____ Zip _____

Birthdate: (mm/dd/yyyy) _____

Current Age: _____

Current Grade: _____

ETHNICITY/RACE (new students only)

This information is required by federal law. Failure to answer questions will result in use of prior racial/ethnic data or an observer identifying for you.

Is your student Hispanic or Latino? Yes No

Race (select all that apply): American Indian or Alaskan Native Asian Black or African American Native Hawaiian or Pacific Islander White

PREVIOUS SCHOOL INFORMATION

Where is student currently enrolled? School Name: _____ Grade: _____ City, State: _____

Has the student previously attended a DPS school? Yes No

DPS School: _____ Grade: _____ School Year: _____

LANGUAGE OF INSTRUCTION

- My child only speaks English
 My child speaks Spanish and I would like my child to be taught in Spanish while learning how to read, write, speak, and listen in English ("ELA-S")
 My child speaks a language other than English and I would like my child to be taught in English while learning how to read, write, speak, and listen in English ("ELA-E")

SPECIAL EDUCATION

Does this student have an Individualized Education Plan (IEP)? Yes No

A student with a 504 Plan or an IEP may be admitted to schools that can provide the programs, services and/or accommodations outlined in the student's plan.

2. NEW TO THE BOUNDARY *Please select one of the following if you recently moved to a new DPS boundary.*

We recently moved to Denver or into a new DPS boundary (must provide: proof of address, birth certificate)

We recently moved to the following enrollment zone (must provide: current proof of address)
 Far Southeast Stapleton

We would like to participate in Round 2

3. KINDER SCHOOL PREFERENCE *Please list the school that you would like your child to attend.*

Name of School: _____

4. PARENT/ GUARDIAN CONTACT INFORMATION

First Parent/Guardian's Name _____ Relationship to Student _____ Legal Guardian? Yes No

In case of an emergency, contact the person above First Second

Primary Contact Phone Number: _____ Home Cell Work E-mail _____

Alternate Contact Phone: _____ Home Cell Work

Parent/Guardian's home address, if different than student's home address

Street _____ Apt # _____ City _____ State _____ Zip _____

Second Parent/Guardian's Name _____ Relationship to Student _____ Legal Guardian? Yes No

In case of an emergency, contact the person above First Second

Primary Contact Phone Number: _____ Home Cell Work E-mail _____

Alternate Contact Phone: _____ Home Cell Work

Parent/Guardian's home address, if different than student's home address

Street _____ Apt # _____ City _____ State _____ Zip _____

SCHOOL USE ONLY: ACCEPT WAITLIST

Is the applicant qualified or applying for any of the following (check all that apply): Student has IEP Retained (repeating grade) ELA-E ELA-S

Received by: Office Staff District Staff Print Name: _____ School # _____

Date received: _____ Time received: _____:_____ am/pm Copy given to parent/guardian Address verified in IC

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Student Name: _____
DPS Student ID #: _____

5. SIBLINGS *Only list siblings who reside at the same address. A separate SchoolChoice form for each sibling is required.*

Sibling Name (Last, First MI):	Student ID #:	Gender:	Grade:	School Name:

6. HOUSEHOLD SIZE AND TUITION INFORMATION

Families must live in the Denver Public Schools district to be eligible for tuition assistance. **Non-Denver residents must pay full tuition.**

You may be chosen to participate in a yearly audit and, if chosen, you will need to provide adequate documentation of the income stated below. If you are unable to provide the documents supporting the income stated, your tuition level may be readjusted to a full-pay tuition amount.

I live in the Denver Public Schools district and I am requesting tuition assistance and have completed the information below. In order to calculate accurate tuition assistance, an income amount must be entered below. If you do not provide all of the needed information, your application will be deemed incomplete and you may be charged full tuition.

CIRCLE total # of people in your household:
(parent/guardians + children)

2 3 4 5 6 7 8 9 10

Parent/Guardian #1 Name: _____

• **Monthly Gross Income:** Amount before taxes. Most recent income/salary/wages. \$ _____.

+

• **Non-Work Monthly Gross Income:** TANF, Child support, Alimony, Unemployment, SNAP, etc. \$ _____.

Parent/Guardian #2 Name: _____

• **Monthly Gross Income:** Amount before taxes. Most recent income/salary/wages. \$ _____.

+

• **Non-Work Monthly Gross Income:** TANF, Child support, Alimony, Unemployment, SNAP, etc. \$ _____.

=

TOTAL \$ _____.

I live in the Denver Public Schools district and do not wish to disclose my income information, and I agree to pay the maximum Denver resident tuition.

I do not live in the Denver Public Schools district and do not qualify for tuition assistance, and I agree to pay full tuition.

7. PARENT CONSENT *Parent/legal guardian signature is required to process this SchoolChoice form.*

By signing this SchoolChoice Round 2 application, I agree to follow the SchoolChoice process; agree to all information listed on the "General SchoolChoice Parent/Guardian Agreement"; affirm that all information submitted on this form is accurate to the best of my knowledge; understand that Round 2 school requests will be approved based on space availability; understand that DPS reserves the right to verify information submitted, and my child's school of assignment will not be guaranteed if information cannot be confirmed as accurate; and understand that tuition may be adjusted if DPS finds new or different information.

Parent/Guardian Name (please print): _____

Parent/Guardian Signature: _____ **Date:** _____

GENERAL SCHOOLCHOICE PARENT/GUARDIAN AGREEMENT

- Guarantees:** **ECE:** not guaranteed due to limited state funding
Kindergarten – 12th grade: Guaranteed enrollment at neighborhood boundary school if I have not “choiced out”
Kindergarten – 12th grade who reside within an enrollment zone are guaranteed a seat at one of the options provided within the zone but not any one school in particular if I have not “choiced out”
- I understand** that my student is guaranteed enrollment at our neighborhood school/zone school if I have not “choiced out” of that school. However, if I complete this form and am enrolled in a school other than my neighborhood boundary school/zone school, I am “choicing out” and giving up my student’s guaranteed seat at my neighborhood boundary school, including the seat they may have received during Round 1.
- I understand** it is my responsibility to know if my address resides in the DPS boundaries. I can confirm this by going to: <http://maps.dpsk12.org/> Note: Some addresses in Denver do not coincide with the Denver Public Schools District 1.
- I understand** that if I “choice out” of my neighborhood school, transportation is not guaranteed. Transportation is not provided for students applying for ECE.
- I understand** that it is my responsibility to complete any required additional steps necessary to qualify for a program to which I would like my student assigned, such as auditions, interviews, testing, etc.
- I understand** that if my student is not qualified or the appropriate age for a program, he/she will not be enrolled or waitlisted in that program, even if I have listed that school/program on this form.
- I understand** that there is no guarantee that my student will be placed in his/her most-preferred school. Round 2 SchoolChoice is based on a first-come, first-served basis.
- I understand** that my student will not receive multiple school assignments. SchoolChoice is designed to assign only one most-preferred school to ensure equitable access for all families.
- I understand** that my student will be waitlisted at any schools/programs where there are no current seats available.
- I understand** that once enrolled in a school, it is my responsibility to abide by any school-specific requirements.
- I understand** that if my address has changed and does not match the primary address on file with Denver Public Schools, it is my responsibility to update my address with the office staff at my student’s current school by providing new address documentation. If I do not update my address, my student’s SchoolChoice form may not be processed.
- I understand** that the primary home address listed on this form is where my student currently resides. Address falsification may be subject to investigation, which may result in a withdrawal from the assigned school.
- ECE/Kinder applicants only:** I certify that all income information provided is true and correct and that all income is reported. I understand this information is being given for the receipt of federal and state funds and that school officials may verify the information on the application and further agree to release my student’s Free and Reduced Lunch status. I understand that if I knowingly give false information my student(s) may lose the benefit garnered and that I may be prosecuted. I understand that I am responsible for the full amount of tuition billed to me and agree to pay the monthly fee (as calculated by the Office of Choice and Enrollment Services and which is based on my monthly income) once the school year begins.

5-YEAR-OLD ALL-DAY KINDERGARTEN GUIDELINES AND RATES

Denver Public Schools’ cost to provide Kindergarten for 5-year-olds is \$375 per month per child for full-day. DPS is able to provide tuition rates below cost because of additional funding sources such as Colorado Preschool Program, HeadStart, and others. For more information regarding how tuition rates are determined, please contact the Office of Choice and Enrollment Services. Your tuition rate will be confirmed via mail. To maximize the amount of tuition assistance you are eligible to receive, you MUST submit all required documentation. Below is the tuition rate you can anticipate paying each month.

Example: You have a family of four and your household gross monthly income (before taxes) is \$3,780, which is located in column B. You are enrolling your 5-year-old child into a full day Kindergarten program. Your estimated monthly tuition rate is \$93.

MONTHLY GROSS INCOME

TUITION LEVEL	A		B		C		D		E Opt Out	Non-Denver Resident
Household Size:	Up to	From	Up to	From	Up to	From	Up to	Greater than		
2	\$2,470	\$2,471	\$3,204	\$3,205	\$4,005	\$4,006	\$4,539	\$4,540		
3	\$3,108	\$3,109	\$4,032	\$4,033	\$5,040	\$5,041	\$5,712	\$5,713		
4	\$3,746	\$3,747	\$4,860	\$4,861	\$6,075	\$6,076	\$6,885	\$6,886		
5	\$4,385	\$4,386	\$5,688	\$5,689	\$7,110	\$7,111	\$8,058	\$8,059		
6	\$5,023	\$5,024	\$6,516	\$6,517	\$8,145	\$8,146	\$9,231	\$9,232		
7	\$5,663	\$5,664	\$7,346	\$7,347	\$9,183	\$9,184	\$10,407	\$10,408		
8	\$6,304	\$6,305	\$8,178	\$8,179	\$10,223	\$10,224	\$11,586	\$11,587		

KINDER TUITION PER MONTH

Program:	A	B	C	D	E Opt Out	Non-Denver Resident
Full Day Kindergarten	Tuition-Free	\$93	\$144	\$206	\$319	\$375

NON-REFUNDABLE REGISTRATION FEE

Included in first invoice:	A	B	C	D	E	Non-Denver Resident
	\$0	\$15	\$25	\$35	\$45	\$60